



**METROPOLITAN  
POLICE**

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**TERRITORIAL POLICING**

**Brent Police Licensing Unit**

*Brent Civic Centre  
Engineers Way  
Wembley  
Middlesex  
HA9 0FJ*

**Your ref: 13222**

**Our ref: 01QK/391/18/157**

**Brent Borough Licensing Department**

*Wembley Police Station  
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**Date:** 14<sup>th</sup> September 2018

**Police representation to vary the Premises Licence at 'The Swan' 789 Harrow Road, Sudbury, HA0 2LP.**

I certify that I have considered the application shown above and **I wish to make representations** that the likely effect of the grant of the application is detrimental to the Council's Licensing Objectives for the reasons indicated below.

I am of the opinion that the risk to the Council's objectives can be mitigated by removing the requested variations or attaching conditions to the Licence as shown below.

If these conditions were accepted in full **I would** withdraw my representation.

Officer: **Nicola McDonald**  
**Licensing Constable PC 157QK**

An officer of the Metropolitan Police, in whose area the premises are situated, who is authorised for the purposes of exercising its statutory function as a 'Responsible Authority' under the Licensing Act 2003.

The application has been made to vary the premises licence under section 36 of the act.

The Police representations are primarily concerned with crime and disorder, prevention of public nuisance and the protection of children from harm

**Seasonal Variations:**

Police consider the seasonal variation **in addition** to the extended hours of operation to be excessive. The venue backs on to residential properties and there are residents above the surrounding premises. Police suggest the seasonal variation now be removed from the authority.

**Police require the following points should be added as conditions on the premises licence as below.**

Door Supervisors: Mandatory Condition

Door supervisors shall wear clothing that can be clearly and easily identified on CCTV.

Door supervisors of a suitable gender mix, shall be employed from 2100 hours on any day when the premises are open for licensable activities past 0000 hours (midnight).

A register/log containing the names, badge number, dates & times of duty of security staff and any incidents that occur shall be kept and made available to the Police and Licensing Authority.

A "Challenge 25" policy shall be adopted and adhered to.

No entry or re-entry shall be permitted after 0100 hours.

The outside drinking areas shall cease at 2300 hours.

After 2300 hours the designated smoking area shall be at the front of the premises. Customers permitted to temporarily leave and then re-enter the premises, to smoke, shall be limited to 7 persons at any one time.

All doors and windows shall remain closed after 2300 hours and where a door is used for patrons to enter or leave the premises the door shall be fitted with a self-closing device.

Notices asking customers to leave quietly shall be conspicuously displayed at all exits.

Any staff directly involved in selling alcohol for retail to consumers, staff who provide training and all managers will undergo regular training of Licensing Act 2003 legislation. This will be documented and signed for by the DPS and the member of staff receiving the training. This training log shall be kept on the premises and made available for inspection by police and relevant authorities upon request.

**During my consultation visit to the premises I examined the incident book and found there to be only one entry from 2017, however I am aware that there was an incident with uniformed Police on 19<sup>th</sup> July 2018 that should/would have been recorded. To make sure staff are aware of what should be recorded Police request Condition 6 Annex 2 be replaced with:**

An incident log shall be kept at the premises, and made available for inspection on request to an authorised officer of Brent Council or the Police, which will record the following:

- (a) all crimes reported to the venue
- (b) all ejections of patrons
- (c) any complaints received
- (d) any incidents of disorder
- (e) all seizures of drugs or offensive weapons
- (f) any faults in the CCTV system or searching equipment or scanning equipment
- (g) any refusal of the sale of alcohol
- (h) any visit by a relevant authority or emergency service.

**Annex 3 of the premises licence has three conditions.**

**Conditions 1 and 2 are very long worded and not workable for the licence holder. An example condition 1 mentions Police Crime Prevention officers, they no longer exist within the Metropolitan Police Service.**

**Police suggest conditions 1 and 2 be replaced with:**

CCTV shall be installed to Home Office Guidance standards and maintained in a good working condition and recordings shall be kept for 31 days and shall be made available to police and authorised Officers from Brent Council upon request.

CCTV cameras shall be installed to cover the entrance of the premises and the external areas

Customers shall not be permitted to take open vessels outside the premises as defined on the plan submitted to and approved by the Licensing Authority.

The CCTV system shall be capable of obtaining clear facial recognition images and a clear head and shoulders image of every person entering or leaving the premises.

Yours Sincerely,

**Nicola McDonald PC 157QK**  
**Licensing Constable Brent Police**